

### **GovCIO**

# 2024 CDP Corporate Questionnaire 2024

### Word version

#### Important: this export excludes unanswered questions

This document is an export of your organization's CDP questionnaire response. It contains all data points for questions that are answered or in progress. There may be questions or data points that you have been requested to provide, which are missing from this document because they are currently unanswered. Please note that it is your responsibility to verify that your questionnaire response is complete prior to submission. CDP will not be liable for any failure to do so.

Terms of disclosure for corporate questionnaire 2024 - CDP

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## Contents

#### C1. Introduction

(1.1) In which language are you submitting your response?

Select from:

English

(1.2) Select the currency used for all financial information disclosed throughout your response.

Select from:

**✓** USD

(1.3) Provide an overview and introduction to your organization.

### (1.3.2) Organization type

Select from:

✓ Privately owned organization

### (1.3.3) Description of organization

GovCIO provides Information Technology (IT) services to federal government agencies and prime contractors including IT Modernization, architecture, infrastructure and operations, cloud services, software engineering, digital services, application design and development, management and mission services, agile transformation, data services, data analytics, cyber security, cyber engineering, and cyber operations. [Fixed row]

(1.4) State the end date of the year for which you are reporting data. For emissions data, indicate whether you will be providing emissions data for past reporting years.

End date of reporting year	Alignment of this reporting period with your financial reporting period	Indicate if you are providing emissions data for past reporting years
12/31/2023	Select from:  ✓ Yes	Select from: ✓ No

[Fixed row]

(1.4.1) What is your organization's annual revenue for the reporting period?

977829636.30

(1.5) Provide details on your reporting boundary.

External		
	Is your reporting boundary for your CDP disclosure the same as that used in your financial statements?	
	Select from: ✓ Yes	
[Fixed row]		
(1.6) Does your organization have an ISIN code or another unique identifier (e.g., Ticker, CUSIP, etc.)?		
ISIN code - bond		
(1.6.1) Does your organization use this unique identifier?		

Select from:

✓ No

ISIN code - equity

## (1.6.1) Does your organization use this unique identifier?

Select from:

✓ No

#### **CUSIP** number

## (1.6.1) Does your organization use this unique identifier?

Select from:

✓ No

## **Ticker symbol**

## (1.6.1) Does your organization use this unique identifier?

Select from:

✓ No

#### SEDOL code

## (1.6.1) Does your organization use this unique identifier?

Select from:

✓ No

#### LEI number

## (1.6.1) Does your organization use this unique identifier?

Select from:

✓ No

#### **D-U-N-S** number

## (1.6.1) Does your organization use this unique identifier?

Select from:

✓ Yes

## (1.6.2) Provide your unique identifier

965479863

## Other unique identifier

## (1.6.1) Does your organization use this unique identifier?

Select from:

Yes

## (1.6.2) Provide your unique identifier

D84JK2RNL7V4 [Add row]

## (1.7) Select the countries/areas in which you operate.

Select all that apply

Guam

✓ Iraq

Peru

Qatar

Jordan

✓ Saudi Arabia

United Arab Emirates

United States of America

United States Virgin Islands

Bulgaria

Mexico

Colombia

Djibouti

Puerto Rico

## (1.24) Has your organization mapped its value chain?

## (1.24.1) Value chain mapped

Select from:

✓ No, but we plan to do so within the next two years

## (1.24.4) Highest supplier tier known but not mapped

Select from:

✓ Tier 1 suppliers

## (1.24.8) Primary reason for not mapping your upstream value chain or any value chain stages

Select from:

✓ Not an immediate strategic priority

## (1.24.9) Explain why your organization has not mapped its upstream value chain or any value chain stages

Our company primarily delivers IT Services to government customers. Our suppliers are generally well-known IT manufacturers or resellers. We have good relationships with these suppliers and are able to utilize our parent organization's CORE program which provides access to and deeper discounts for some of these supplies. We also maintain an ever-expanding database of service providers within our industry that possess the knowledge and capabilities required to support our customers. This, combined with our vendor rating system for existing subcontractors, allows us to maintain and expand our access to subcontractors to assist in delivering services to our customers.

[Fixed row]

## (1.24.1) Have you mapped where in your direct operations or elsewhere in your value chain plastics are produced, commercialized, used, and/or disposed of?

## (1.24.1.1) Plastics mapping

Select from:

✓ No, and we do not plan to within the next two years

## (1.24.1.5) Primary reason for not mapping plastics in your value chain

Select from:

✓ Not an immediate strategic priority

## (1.24.1.6) Explain why your organization has not mapped plastics in your value chain

GovCIO is predominately an IT Services provider to US Government clients and the majority of our spending is for subcontractor support from companies performing similar services. As for suppliers, our customer IT environment predominately dictates the supplies that are procured. As an item of future consideration, we might consider determining the amount (%) of plastics used in our frequent suppliers' products but only to the extent the information is helpful to our programs and customers in determining alternative solutions that will work within their environment.

[Fixed row]

- C2. Identification, assessment, and management of dependencies, impacts, risks, and opportunities
- (2.1) How does your organization define short-, medium-, and long-term time horizons in relation to the identification, assessment, and management of your environmental dependencies, impacts, risks, and opportunities?

#### **Short-term**

### (2.1.1) From (years)

0

### (2.1.3) To (years)

1

## (2.1.4) How this time horizon is linked to strategic and/or financial planning

GovCIO utilizes an Environmental Social Governance (ESG) committee that reports to our Board of Directors (BOD). Our CEO and COO/CFO are participants in this committee. As such, any environmental dependencies, impacts, risks, and opportunities are discussed on a quarterly basis allowing our CEO, COO/CFO, and BOD to be aware of these when considering strategic and financial planning.

#### Medium-term

## (2.1.1) From (years)

1

## (2.1.3) To (years)

3

## (2.1.4) How this time horizon is linked to strategic and/or financial planning

GovCIO utilizes an Environmental Social Governance (ESG) committee that reports to our Board of Directors (BOD). Our CEO and COO/CFO are participants in this committee. As such, any environmental dependencies, impacts, risks, and opportunities are discussed on a quarterly basis allowing our CEO, COO/CFO, and BOD to be aware of these when considering strategic and financial planning.

## Long-term

## (2.1.1) From (years)

3

## (2.1.2) Is your long-term time horizon open ended?

Select from:

✓ No

## (2.1.3) To (years)

10

## (2.1.4) How this time horizon is linked to strategic and/or financial planning

GovClO utilizes an Environmental Social Governance (ESG) committee that reports to our Board of Directors (BOD). Our CEO and COO/CFO are participants in this committee. As such, any environmental dependencies, impacts, risks, and opportunities are discussed on a quarterly basis allowing our CEO, COO/CFO, and BOD to be aware of these when considering strategic and financial planning. [Fixed row]

## (2.2) Does your organization have a process for identifying, assessing, and managing environmental dependencies and/or impacts?

## (2.2.1) Process in place

Select from:

✓ No, but we plan to within the next two years

### (2.2.4) Primary reason for not evaluating dependencies and/or impacts

Select from:

✓ Not an immediate strategic priority

## (2.2.5) Explain why you do not evaluate dependencies and/or impacts and describe any plans to do so in the future

Because of the types of services generally provided by GovCIO, at this time we have not identified substantive financial or strategic risks to GovCIO's business related to climate-related risks. GovCIO defines substantive financial impacts as events or issues that may prevent the company from being able to meet or exceed our current or future annual operating plan(s) including revenue and profit promised to our shareholders. GovCIO defines substantive strategic impacts as events or issues that may prevent the company from being in a position to accomplish activities or milestones determined strategic for GovCIO's future and delivery of future results to our customers and shareholders.

[Fixed row]

## (2.2.1) Does your organization have a process for identifying, assessing, and managing environmental risks and/or opportunities?

Process in place	Risks and/or opportunities evaluated in this process
Select from:  ✓ Yes	Select from:  ☑ Both risks and opportunities

[Fixed row]

(2.2.2) Provide details of your organization's process for identifying, assessing, and managing environmental dependencies, impacts, risks, and/or opportunities.

#### Row 1

## (2.2.2.1) Environmental issue

Select all that apply

✓ Climate change

(2.2.2.2) Indicate which of dependencies, impacts, risks, and opportunities are covered by the process for this environmental issue

Select all that apply

✓ Risks

## (2.2.2.3) Value chain stages covered

Select all that apply

✓ Direct operations

## (2.2.2.4) Coverage

Select from:

✓ Full

## (2.2.2.7) Type of assessment

Select from:

Qualitative only

## (2.2.2.8) Frequency of assessment

Select from:

✓ More than once a year

## (2.2.2.9) Time horizons covered

Select all that apply

- ✓ Short-term
- ✓ Medium-term
- ✓ Long-term

## (2.2.2.10) Integration of risk management process

Select from:

☑ A specific environmental risk management process

## (2.2.2.11) Location-specificity used

Select all that apply

National

## (2.2.2.12) Tools and methods used

#### **Enterprise Risk Management**

✓ Internal company methods

#### Other

✓ Internal company methods

## (2.2.2.13) Risk types and criteria considered

#### **Policy**

☑ Changes to national legislation

#### Market

Changing customer behavior

#### Reputation

✓ Increased partner and stakeholder concern and partner and stakeholder negative feedback

#### Liability

✓ Non-compliance with regulations

## (2.2.2.14) Partners and stakeholders considered

Select all that apply

- Customers
- Investors
- Regulators

## (2.2.2.15) Has this process changed since the previous reporting year?

#### Select from:

Yes

## (2.2.2.16) Further details of process

Process has been and is continuing to become more formal through quarterly ESG committee meetings.

#### Row 2

## (2.2.2.1) Environmental issue

Select all that apply

✓ Climate change

## (2.2.2.2) Indicate which of dependencies, impacts, risks, and opportunities are covered by the process for this environmental issue

Select all that apply

Opportunities

## (2.2.2.3) Value chain stages covered

Select all that apply

Direct operations

#### (2.2.2.4) Coverage

Select from:

✓ Full

## (2.2.2.7) Type of assessment

Select from:

✓ Qualitative only

## (2.2.2.8) Frequency of assessment

Select from:

✓ More than once a year

## (2.2.2.9) Time horizons covered

Select all that apply

- ✓ Short-term
- ✓ Medium-term
- ✓ Long-term

## (2.2.2.11) Location-specificity used

Select all that apply

National

## (2.2.2.12) Tools and methods used

Enterprise Risk Managemen	interpris	e Risk	Manag	ement
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✓ Internal company methods

#### Other

✓ Internal company methods

## (2.2.2.14) Partners and stakeholders considered

Select all that apply

- Customers
- Investors
- Regulators
- Suppliers

## (2.2.2.15) Has this process changed since the previous reporting year?

Select from:

Yes

### (2.2.2.16) Further details of process

Process has been and is continuing to become more formal through quarterly ESG committee meetings. [Add row]

## (2.2.7) Are the interconnections between environmental dependencies, impacts, risks and/or opportunities assessed?

## (2.2.7.1) Interconnections between environmental dependencies, impacts, risks and/or opportunities assessed

Select from:

Yes

## (2.2.7.2) Description of how interconnections are assessed

Through our quarterly updates with the ESG Committee, GovCIO discusses impacts to our organization including current and emerging regulation and client requirements.

[Fixed row]

## (2.3) Have you identified priority locations across your value chain?

## (2.3.1) Identification of priority locations

Select from:

✓ Yes, we are currently in the process of identifying priority locations

## (2.3.2) Value chain stages where priority locations have been identified

Select all that apply

✓ Direct operations

## (2.3.3) Types of priority locations identified

#### **Sensitive locations**

✓ Areas of limited water availability, flooding, and/or poor quality of water

## (2.3.4) Description of process to identify priority locations

As a service provider, GovClO's primary resource is its personnel. As such, we are reviewing the environmental impacts on our facility locations that support our clients to determine what, if any, steps GovClO might be able to take to address the issues that might impact our employees or clients.

### (2.3.5) Will you be disclosing a list/spatial map of priority locations?

Select from:

☑ No, we do not have a list/geospatial map of priority locations [Fixed row]

### (2.4) How does your organization define substantive effects on your organization?

#### **Risks**

## (2.4.1) Type of definition

Select all that apply

Qualitative

## (2.4.6) Metrics considered in definition

Select all that apply

✓ Likelihood of effect occurring

## (2.4.7) Application of definition

Substantive Risks include events or issues that may prevent the company from being able to support its customers, being able to meet or exceed our current or future annual operation plan, including profit and revenue, or to accomplish activities or milestones determined strategic for GovClO's future delivery results to our shareholders.

## **Opportunities**

## (2.4.1) Type of definition

Select all that apply

Qualitative

## (2.4.6) Metrics considered in definition

Select all that apply

☑ Likelihood of effect occurring

## (2.4.7) Application of definition

Substantive Opportunities include events or issues that would allow the company to provide additional support to its customers helping them to meet their needs and/or regulations.
[Add row]

- C3. Disclosure of risks and opportunities
- (3.1) Have you identified any environmental risks which have had a substantive effect on your organization in the reporting year, or are anticipated to have a substantive effect on your organization in the future?

## Climate change

## (3.1.1) Environmental risks identified

Select from:

✓ No

(3.1.2) Primary reason why your organization does not consider itself to have environmental risks in your direct operations and/or upstream/downstream value chain

Select from:

☑ Environmental risks exist, but none with the potential to have a substantive effect on our organization

#### (3.1.3) Please explain

As a provider of IT Services to government customers, GovCIO's environmental risks are related to its ability to deliver services to its customers. The greatest environmental risk to GovCIO is related to its facilities and/or location of our employees supporting our customers. With a robust cloud-based IT environment, GovCIO is capable of delivering many of its services remotely from multiple locations. GovCIO however often works on-site at customer locations and/or within customer IT environments which is not something that GovCIO controls.

#### **Plastics**

## (3.1.1) Environmental risks identified

Select from:

✓ No

(3.1.2) Primary reason why your organization does not consider itself to have environmental risks in your direct operations and/or upstream/downstream value chain

Select from:

✓ Not an immediate strategic priority

#### (3.1.3) Please explain

As a provider of IT Services to government customers, GovCIO generally provides labor to accomplish customer objectives. Use of plastics by GovCIO would include plastics used in GovCIO facilities, however most of our

employees work at customer locations or remotely. And while IT equipment uses plastics, the specific equipment used is dictated by our customer's IT environment [Fixed row]

## (3.5) Are any of your operations or activities regulated by a carbon pricing system (i.e. ETS, Cap & Trade or Carbon Tax)?

Select from:

✓ No, and we do not anticipate being regulated in the next three years

(3.6) Have you identified any environmental opportunities which have had a substantive effect on your organization in the reporting year, or are anticipated to have a substantive effect on your organization in the future?

#### Climate change

### (3.6.1) Environmental opportunities identified

Select from:

✓ No

## (3.6.2) Primary reason why your organization does not consider itself to have environmental opportunities

Select from:

✓ Not an immediate strategic priority

## (3.6.3) Please explain

As a provider of IT Services to government customers, GovCIO's environmental opportunities are primarily driven by the needs and requirements of our customers. To the extent our customers desire or require environmentally minded solutions, GovCIO will take the opportunity to offer such solutions. [Fixed row]

#### C4. Governance

## (4.1) Does your organization have a board of directors or an equivalent governing body?

## (4.1.1) Board of directors or equivalent governing body

Select from:

√ Yes

## (4.1.2) Frequency with which the board or equivalent meets

Select from:

Quarterly

## (4.1.3) Types of directors your board or equivalent is comprised of

Select all that apply

- Executive directors or equivalent
- ✓ Independent non-executive directors or equivalent

### (4.1.4) Board diversity and inclusion policy

Select from:

✓ No

[Fixed row]

## (4.1.1) Is there board-level oversight of environmental issues within your organization?

## Climate change

## (4.1.1.1) Board-level oversight of this environmental issue

Select from:

Yes

## **Biodiversity**

## (4.1.1.1) Board-level oversight of this environmental issue

Select from:

✓ No, and we do not plan to within the next two years

## (4.1.1.2) Primary reason for no board-level oversight of this environmental issue

Select from:

✓ Not an immediate strategic priority

## (4.1.1.3) Explain why your organization does not have board-level oversight of this environmental issue

As a provider of IT services to government customers, GovCIO does not engage in activities that directly impact biodiversity (variety of life on Earth). [Fixed row]

(4.1.2) Identify the positions (do not include any names) of the individuals or committees on the board with accountability for environmental issues and provide details of the board's oversight of environmental issues.

### Climate change

## (4.1.2.1) Positions of individuals or committees with accountability for this environmental issue

Select all that apply

Director on board

✓ Other, please specify :Senior

- **Vice President of Contracts/Procurement**
- ☑ Board-level committee
- ✓ Chief Executive Officer (CEO)
- ☑ Chief Financial Officer (CFO)
- ✓ Chief Operating Officer (COO)

## (4.1.2.2) Positions' accountability for this environmental issue is outlined in policies applicable to the board

Select from:

✓ Yes

## (4.1.2.3) Policies which outline the positions' accountability for this environmental issue

Select all that apply

✓ Other policy applicable to the board, please specify :ESG Committee Charter

## (4.1.2.4) Frequency with which this environmental issue is a scheduled agenda item

Select from:

✓ Scheduled agenda item in every board meeting (standing agenda item)

## (4.1.2.5) Governance mechanisms into which this environmental issue is integrated

Select all that apply

Reviewing and guiding the assessment process for dependencies, impacts, risks, and opportunities

- Approving corporate policies and/or commitments
- ✓ Monitoring compliance with corporate policies and/or commitments
- ✓ Overseeing the setting of corporate targets
- Monitoring progress towards corporate targets

#### (4.1.2.7) Please explain

GovCIO established an Environmental Social Governance (ESG) Committee that reports to its Board of Directors on sustainable business practices related to environmental stewardship, social responsibility, and governance. The committee consist of 3 board members, the CEO, the COO/CFO, SHRO, and SVP of Contracts. [Fixed row]

### (4.2) Does your organization's board have competency on environmental issues?

### Climate change

## (4.2.1) Board-level competency on this environmental issue

Select from:

✓ No, but we plan to within the next two years

## (4.2.4) Primary reason for no board-level competency on this environmental issue

Select from:

✓ Not an immediate strategic priority

## (4.2.5) Explain why your organization does not have a board with competence on this environmental issue

GovCIO established its ESG committee in 2023. Members of the committee were drawn from its existing board of directors (BOD). The chairperson for the ESG committee has specific experience related to the "Social" aspects of the ESG responsibilities but none of the committee participants have been formally trained regarding environmental issues. Because GovCIO is a provider of IT Services to government customers, GovCIO does not perceive that substantial risks or opportunities associated with environmental issues to the point of making board-level competency on environmental issues an immediate strategic priority. Nevertheless, GovCIO will continue to take opportunities to educate and familiarize the committee participants regarding environmental issues. [Fixed row]

## (4.3) Is there management-level responsibility for environmental issues within your organization?

## Climate change

## (4.3.1) Management-level responsibility for this environmental issue

Select from:

Yes

### **Biodiversity**

## (4.3.1) Management-level responsibility for this environmental issue

Select from:

✓ No, and we do not plan to within the next two years

## (4.3.2) Primary reason for no management-level responsibility for environmental issues

Select from:

✓ Not an immediate strategic priority

## (4.3.3) Explain why your organization does not have management-level responsibility for environmental issues

As a provider of IT services to government customers, GovCIO does not engage in activities that directly impact biodiversity (variety of life on Earth). [Fixed row]

## (4.3.1) Provide the highest senior management-level positions or committees with responsibility for environmental issues (do not include the names of individuals).

#### Climate change

## (4.3.1.1) Position of individual or committee with responsibility

#### Committee

☑ Environmental, Social, Governance committee

## (4.3.1.2) Environmental responsibilities of this position

#### Dependencies, impacts, risks and opportunities

- Assessing environmental dependencies, impacts, risks, and opportunities
- Assessing future trends in environmental dependencies, impacts, risks, and opportunities
- ☑ Managing environmental dependencies, impacts, risks, and opportunities

#### Policies, commitments, and targets

- ✓ Monitoring compliance with corporate environmental policies and/or commitments
- ✓ Setting corporate environmental policies and/or commitments
- ☑ Setting corporate environmental targets

#### Strategy and financial planning

☑ Managing environmental reporting, audit, and verification processes

## (4.3.1.4) Reporting line

Select from:

☑ Reports to the board directly

### (4.3.1.5) Frequency of reporting to the board on environmental issues

Select from:

Quarterly

## (4.3.1.6) Please explain

GovCIO established an Environmental Social Governance (ESG) Committee that reports to its Board of Directors on sustainable business practices related to environmental stewardship, social responsibility, and governance. The committee consist of 3 board members, the CEO, the COO/CFO, SHRO, and SVP of Contracts. [Add row]

## (4.5) Do you provide monetary incentives for the management of environmental issues, including the attainment of targets?

#### Climate change

## (4.5.1) Provision of monetary incentives related to this environmental issue

Select from:

✓ No, and we do not plan to introduce them in the next two years

## (4.5.3) Please explain

At this time, GovCIO has not identified substantial risks or opportunities associated with environmental issues. To the extent GovCIO identifies substantial risks or opportunities in the future, GovCIO will consider utilizing monetary incentives to manage these risks and/or attain these opportunities/targets. [Fixed row]

## (4.6) Does your organization have an environmental policy that addresses environmental issues?

Does your organization have any environmental policies?
Select from:  ✓ Yes

[Fixed row]

## (4.6.1) Provide details of your environmental policies.

#### Row 1

## (4.6.1.1) Environmental issues covered

Select all that apply

Climate change

### (4.6.1.2) Level of coverage

Select from:

✓ Organization-wide

## (4.6.1.3) Value chain stages covered

Select all that apply

✓ Direct operations

#### (4.6.1.4) Explain the coverage

GovCIO issued its Environmental Social Governance (ESG) Policy, HR109, on January 23, 2024. It states that GovCIO is committed to sustainable business practices related to environmental stewardship, social responsibility, and governance in creating long-term stakeholder value based on expectations of our customers, employees, and the communities within which we operate. The policy applies worldwide to all GovCIO entities and all employees.

### (4.6.1.5) Environmental policy content

#### **Environmental commitments**

- Commitment to take environmental action beyond regulatory compliance
- ✓ Commitment to stakeholder engagement and capacity building on environmental issues

#### Social commitments

✓ Other social commitment, please specify: Commitments include equal opportunity for all, competitive compensation and benefits, healthy and safe workspaces, proactive steps to prevent harassment and discrimination, strong anti-trafficking principals, and employee wellness.

## (4.6.1.6) Indicate whether your environmental policy is in line with global environmental treaties or policy goals

Select all that apply

✓ No, and we do not plan to align in the next two years

### (4.6.1.7) Public availability

Select from:

✓ Not publicly available

### (4.6.1.8) Attach the policy

HR 109 Environmental Social Governance (ESG) Policy.pdf [Add row]

## (4.10) Are you a signatory or member of any environmental collaborative frameworks or initiatives?

Are you a signatory or member of any environmental collaborative frameworks or initiatives?
Select from: ✓ No, and we do not plan to within the next two years

[Fixed row]

(4.11) In the reporting year, did your organization engage in activities that could directly or indirectly influence policy, law, or regulation that may (positively or negatively) impact the environment?

(4.11.1) External engagement activities that could directly or indirectly influence policy, law, or regulation that may impact the environment

Select all that apply

✓ Not assessed

(4.11.2) Indicate whether your organization has a public commitment or position statement to conduct your engagement activities in line with global environmental treaties or policy goals

Select from:

✓ No, and we do not plan to have one in the next two years

(4.11.5) Indicate whether your organization is registered on a transparency register

Select from:

✓ No

(4.11.8) Describe the process your organization has in place to ensure that your external engagement activities are consistent with your environmental commitments and/or transition plan

All opportunities GovCIO engages in are vetted through our Presidents, COO/CFO, and CEO consistent with our annual operating plan approved through our Board of Directors. Involvement with programs or opportunities not consistent with our policies would require engagement and approval with the CEO at the least. [Fixed row]

(4.12) Have you published information about your organization's response to environmental issues for this reporting year in places other than your CDP response?

Select from:

Yes

(4.12.1) Provide details on the information published about your organization's response to environmental issues for this reporting year in places other than your CDP response. Please attach the publication.

#### Row 1

### (4.12.1.1) Publication

Select from:

✓ In voluntary sustainability reports

### (4.12.1.3) Environmental issues covered in publication

Select all that apply

✓ Climate change

## (4.12.1.4) Status of the publication

Select from:

Complete

## (4.12.1.5) Content elements

Select all that apply

- Strategy
- Governance

policies

- ✓ Emissions figures
- ☑ Risks & Opportunities
- ✓ Dependencies & Impacts

## (4.12.1.6) Page/section reference

Not Applicable. GovCIO responds to our investors in the APEX Group Portal for ESG Health Check

## (4.12.1.7) Attach the relevant publication

APEX\_Group.docx

## (4.12.1.8) Comment

GovCIO responds to our investors in the APEX Group Portal for ESG Health Check

✓ Public policy engagement

☑ Content of environmental

[Add row]

### C5. Business strategy

## (5.1) Does your organization use scenario analysis to identify environmental outcomes?

### Climate change

### (5.1.1) Use of scenario analysis

Select from:

✓ No, and we do not plan to within the next two years

## (5.1.3) Primary reason why your organization has not used scenario analysis

Select from:

✓ Not an immediate strategic priority

## (5.1.4) Explain why your organization has not used scenario analysis

As a provider of IT Services to government customers, GovCIO generally provides labor to accomplish customer objectives often at government sites or using employees working remotely from their homes. Accordingly, our largest environmental footprint is directly associated with GovCIO facilities and indirectly with employee travel. To the extent GovCIO identifies a scenario whereby scenario analysis may be beneficial, GovCIO will consider utilizing it.

[Fixed row]

## (5.2) Does your organization's strategy include a climate transition plan?

### (5.2.1) Transition plan

Select from:

✓ No and we do not plan to develop a climate transition plan within the next two years

## (5.2.15) Primary reason for not having a climate transition plan that aligns with a 1.5°C world

Select from:

✓ Not an immediate strategic priority

## (5.2.16) Explain why your organization does not have a climate transition plan that aligns with a 1.5°C world

As a provider of IT Services to government customers, GovCIO generally provides labor to accomplish customer objectives often at government sites or using employees working remotely from their homes. Neither current regulation nor customer requirements require GovCIO to have a climate transition plan that aligns with a 1.5 world.

## (5.4) In your organization's financial accounting, do you identify spending/revenue that is aligned with your organization's climate transition?

Identification of spending/revenue that is aligned with your organization's climate transition
Select from:  ☑ No, and we do not plan to in the next two years

[Fixed row]

#### (5.10) Does your organization use an internal price on environmental externalities?

### (5.10.1) Use of internal pricing of environmental externalities

Select from:

✓ No, and we do not plan to in the next two years

## (5.10.3) Primary reason for not pricing environmental externalities

Select from:

✓ Not an immediate strategic priority

### (5.10.4) Explain why your organization does not price environmental externalities

As a provider of IT Services to government customers, the great preponderance of GovCIO costs are associated with filling customer requirements. Our indirect costs are audited by government agencies and must allow GovCIO to remain competitive in the government services environment. GovCIO might consider pricing environmental externalities to the extent it will not negatively impact the company's cost competitiveness, is desired by our customers, and we understand that it won't be challenged by government auditors. [Fixed row]

### (5.11) Do you engage with your value chain on environmental issues?

## **Suppliers**

## (5.11.1) Engaging with this stakeholder on environmental issues

Select from:

✓ No, but we plan to within the next two years

## (5.11.3) Primary reason for not engaging with this stakeholder on environmental issues

Select from:

✓ Not an immediate strategic priority

## (5.11.4) Explain why you do not engage with this stakeholder on environmental issues

As a provider of IT Services to government customers, our use of suppliers is generally driven by our customer's IT environment. Currently contracts and federal acquisition regulations do not prioritize environmental issues as an element in selecting supplies. For direct purchases, to the extent a customer desires or a contract allows for environmental considerations, GovCIO will engage accordingly. For indirect purchases, GovCIO may consider environmental issues as we continue to analyze our indirect spending.

### **Customers**

## (5.11.1) Engaging with this stakeholder on environmental issues

Select from:

Yes

### (5.11.2) Environmental issues covered

Select all that apply

✓ Climate change

#### Investors and shareholders

## (5.11.1) Engaging with this stakeholder on environmental issues

Select from:

Yes

## (5.11.2) Environmental issues covered

Select all that apply

✓ Climate change

#### Other value chain stakeholders

## (5.11.1) Engaging with this stakeholder on environmental issues

Select from:

✓ No, but we plan to within the next two years

## (5.11.3) Primary reason for not engaging with this stakeholder on environmental issues

Select from:

✓ Not an immediate strategic priority

## (5.11.4) Explain why you do not engage with this stakeholder on environmental issues

As a provider of IT Services to government customers, our work is predominately accomplished at government locations and/or using employees working remotely from their homes. GovCIO engaged a new travel portal in early 2024 that will help GovCIO collect information on travel-related GHG emissions. We may be able to use this information in the future to share with our employees on how to make beneficial decisions to minimize travel-related GHG emissions. Likewise, to the extent it will not impact our customer's mission (location, adequacy of facilities, etc.) GovCIO may consider environmental issues in future lease decisions. [Fixed row]

## (5.11.9) Provide details of any environmental engagement activity with other stakeholders in the value chain.

### Climate change

## (5.11.9.1) Type of stakeholder

Select from:

Customers

## (5.11.9.2) Type and details of engagement

#### **Education/Information sharing**

☑ Share information about your products and relevant certification schemes

#### Innovation and collaboration

Align your organization's goals to support customers' targets and ambitions

## (5.11.9.3) % of stakeholder type engaged

Select from:

**✓** 26-50%

## (5.11.9.4) % stakeholder-associated scope 3 emissions

Select from:

**✓** 26-50%

## (5.11.9.5) Rationale for engaging these stakeholders and scope of engagement

One of GovCIO's customers has been more active in engagement regarding environmental issues than other customers. GovCIO started tracking CO2 emissions for this customer and will soon start considering appropriate reduction goals in response to this customer.

## (5.11.9.6) Effect of engagement and measures of success

GovCIO is in the planning stage of identifying appropriate and measurable reduction goals.

### Climate change

## (5.11.9.1) Type of stakeholder

Select from:

✓ Investors and shareholders

## (5.11.9.2) Type and details of engagement

#### **Education/Information sharing**

- ✓ Educate and work with stakeholders on understanding and measuring exposure to environmental risks
- ✓ Share information about your products and relevant certification schemes
- ✓ Share information on environmental initiatives, progress and achievements

## (5.11.9.3) % of stakeholder type engaged

Select from:

**✓** 76-99%

## (5.11.9.4) % stakeholder-associated scope 3 emissions

Select from:

**✓** 1-25%

## (5.11.9.5) Rationale for engaging these stakeholders and scope of engagement

GovCIO has responded to requests from investors to complete Environmental, Social, and Governance (ESG) performance which includes information regarding greenhouse gas emissions.

## (5.11.9.6) Effect of engagement and measures of success

GovCIO receives a rating across ESG factors and is compared to other companies in the investor's portfolio. The information communicates to GovCIO where we stand in relation to our industry as well as provides a barometer of our investor's desires for ESG engagemenet. [Add row]

## (5.12) Indicate any mutually beneficial environmental initiatives you could collaborate on with specific CDP Supply Chain members.

#### Row 1

## (5.12.1) Requesting member

Select from:

## (5.12.2) Environmental issues the initiative relates to

Select all that apply

✓ Climate change

### (5.12.4) Initiative category and type

#### Change to supplier operations

✓ Implement energy reduction projects

### (5.12.5) Details of initiative

GSA's contracts will require disclosure of the methodical identification, quantification, and management and use of environmental and climate risks which would affect the financial viability of contractors, delivery of services ordered, and missions of ordering agencies. GSA has a goal of working with Contractors to assist them in their identification of environmental and sustainability measures that best address GSA's environmental and climate change initiative goals. Given that GSA procures supplies and services across multiple categories and is forward thinking among government customers, GovCIO anticipates correspondence in the future that may help GovCIO, in the IT Services industry, consider opportunities that may be best suited to achieve emission reduction goals.

## (5.12.6) Expected benefits

Select all that apply

- ☑ Reduction of customers' operational emissions (customer scope 1 & 2)
- ☑ Reduction of own operational emissions (own scope 1 & 2)
- ☑ Reduction of downstream value chain emissions (own scope 3)

## (5.12.7) Estimated timeframe for realization of benefits

Select from:

**3-5** years

✓ 3-5 years

✓ 3-5 years

✓ 3-5 years

✓ 3-5 years

## (5.12.8) Are you able to estimate the lifetime CO2e and/or water savings of this initiative?

Select from:

✓ No

## (5.12.11) Please explain

GovCIO has not progressed to the point of identifying actional emission reduction goals. [Add row]

## (5.13) Has your organization already implemented any mutually beneficial environmental initiatives due to CDP Supply Chain member engagement?

## (5.13.1) Environmental initiatives implemented due to CDP Supply Chain member engagement

Select from:

✓ No, but we plan to within the next two years

## (5.13.2) Primary reason for not implementing environmental initiatives

#### Select from:

✓ Not an immediate strategic priority

## (5.13.3) Explain why your organization has not implemented any environmental initiatives

GovCIO has just completed its second year of collecting data on GHG emissions. As a provider of IT Services to government customers, we generally do so at customer sites or using employees working remotely from home. We have taken steps such as implementing a business travel portal that will allow GovCIO to better track and possibly identify opportunities for future reduction goals given that business travel is one of the 3 largest areas of GovCIO emissions.

[Fixed row]

### **C6. Environmental Performance - Consolidation Approach**

(6.1) Provide details on your chosen consolidation approach for the calculation of environmental performance data.

### Climate change

#### (6.1.1) Consolidation approach used

Select from:

☑ Financial control

## (6.1.2) Provide the rationale for the choice of consolidation approach

GovCIO utilizes financial control because it has direct financial and operational policy over its subsidiaries and reports all financial data at a consolidated level.

#### **Plastics**

## (6.1.1) Consolidation approach used

Select from:

✓ Financial control

## (6.1.2) Provide the rationale for the choice of consolidation approach

GovCIO utilizes financial control because it has direct financial and operational policy over its subsidiaries and reports all financial data at a consolidated level

### **Biodiversity**

## (6.1.1) Consolidation approach used

Select from:

✓ Financial control

## (6.1.2) Provide the rationale for the choice of consolidation approach

GovCIO utilizes financial control because it has direct financial and operational policy over its subsidiaries and reports all financial data at a consolidated level [Fixed row]

- C7. Environmental performance Climate Change
- (7.1) Is this your first year of reporting emissions data to CDP?

Select from:

✓ No

(7.1.1) Has your organization undergone any structural changes in the reporting year, or are any previous structural changes being accounted for in this disclosure of emissions data?

Has there been a structural change?
Select all that apply  ☑ No

[Fixed row]

(7.1.2) Has your emissions accounting methodology, boundary, and/or reporting year definition changed in the reporting year?

## (7.1.2.1) Change(s) in methodology, boundary, and/or reporting year definition?

Select all that apply

☑ No, but we have discovered significant errors in our previous response(s)

# (7.1.2.2) Details of methodology, boundary, and/or reporting year definition change(s)

GovCIO discovered that we overemphasized the international travel emissions in our 2022 calculations as a portion of our business travel emissions. Utilizing better, more reliable data for 2023, GovCIO's calculation of CO2 emissions for business travel is more accurate than 2022. [Fixed row]

(7.1.3) Have your organization's base year emissions and past years' emissions been recalculated as a result of any changes or errors reported in 7.1.1 and/or 7.1.2?

## (7.1.3.1) Base year recalculation

#### Select from:

☑ No, because we have not evaluated whether the changes should trigger a base year recalculation

## (7.1.3.3) Base year emissions recalculation policy, including significance threshold

Because 2022 was GovCIO's first year calculating CO2 emissions, it was expected that our data collection and calculation of CO2 emissions would improve. Furthermore, since GovCIO has not established reduction goals, recalculation of the 2022 data would not provide additional benefit.

### (7.1.3.4) Past years' recalculation

#### Select from:

✓ No

[Fixed row]

# (7.2) Select the name of the standard, protocol, or methodology you have used to collect activity data and calculate emissions.

#### Select all that apply

- ☑ Energy Information Administration 1605(b)
- ☑ US EPA Emissions & Generation Resource Integrated Database (eGRID)
- ☑ The Greenhouse Gas Protocol: Corporate Value Chain (Scope 3) Standard
- ☑ The Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard (Revised Edition)
- ☑ US EPA Center for Corporate Climate Leadership: Indirect Emissions From Purchased Electricity
- ☑ US EPA Center for Corporate Climate Leadership: Direct Emissions from Mobile Combustion Sources

## (7.3) Describe your organization's approach to reporting Scope 2 emissions.

## (7.3.1) Scope 2, location-based

#### Select from:

☑ We are reporting a Scope 2, location-based figure

## (7.3.2) Scope 2, market-based

#### Select from:

✓ We have no operations where we are able to access electricity supplier emission factors or residual emissions factors and are unable to report a Scope 2, market-based figure

## (7.3.3) Comment

GovCIO's facilities are leased from third parties or owned and operated by our clients. GovCIO currently does not have access to emissions factors from utility companies. GovCIO's facility team will work with landlords and property managers to seek opportunities by which utility information may be made available to allow GovCIO to better collect and monitor this information in the future.

[Fixed row]

(7.4) Are there any sources (e.g. facilities, specific GHGs, activities, geographies, etc.) of Scope 1, Scope 2 or Scope 3 emissions that are within your selected reporting boundary which are not included in your disclosure?

Select from:

✓ No

(7.5) Provide your base year and base year emissions.

#### Scope 1

#### (7.5.1) Base year end

12/31/2022

### (7.5.2) Base year emissions (metric tons CO2e)

2.3

## (7.5.3) Methodological details

Emissions calculated from fuel usage tracker kept by our offices that use company owned vehicles to transport light good to and from a client facility.

### Scope 2 (location-based)

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

1395.8

## (7.5.3) Methodological details

Average emissions factors for eGRID subregions were used to estimate facility data for all offices. For remote office work and client offices, we used the Energy Information Administration (EIA) average residential kWh electricity / home / year value of 10,632 kWh with a 150 square foot home office estimate in a 2,100 square foot home to estimate values of all remote offices, client sites, and overseas offices as 5.0629 kWh / sq ft / yr. For all other physical office locations that GovCIO leases, we used the EPA calculation tool and applied that subregions kWh / sq ft / yr value.

## Scope 2 (market-based)

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not applicable

## Scope 3 category 1: Purchased goods and services

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

### Scope 3 category 2: Capital goods

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

77.5

## (7.5.3) Methodological details

GovCIO accounts for purchased computers put into use during the year.

## Scope 3 category 3: Fuel-and-energy-related activities (not included in Scope 1 or 2)

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 4: Upstream transportation and distribution

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 5: Waste generated in operations

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 6: Business travel

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

1400.5

## (7.5.3) Methodological details

Sampling of travel expense reports are used to extrapolate GHG emissions findings.

## **Scope 3 category 7: Employee commuting**

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

2590.7

## (7.5.3) Methodological details

Our calculations are based on employee office location data, and in the case of many client offices, which, in some cases is incomplete information. Since GovClO's workforce is dispersed across the US and well represented, we used Census Data and BTS government data to make assumptions about commute mode of transportation, which we also distributed across our collected employee data:

https://www.census.gov/newsroom/press-releases/2021/public-transportationcommuters. html and https://www.bts.gov/content/commute-mode-share-2015. Additionally, we researched available data to best capture average daily commute length to and from work, which we have assumed to be 22 miles/day based on the most viable source of data which was from a 2003 study that was cited most recently in 2012 by BTS: 2012 US DOT, Bureau of Transportation Statistics; 1. U.S. Department of Housing and Urban Development and U.S. Department of Commerce, U.S. Census Bureau, American Housing Survey for the United States, H150 (Washington, DC: Biennial issues). We feel confident using 22 miles roundtrip for our commute estimate, since BTS notes little change in commuting distance over the years in the 2012 report, with median distance at about the same as it was in 1993.

#### Scope 3 category 8: Upstream leased assets

#### (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 9: Downstream transportation and distribution

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 10: Processing of sold products

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 11: Use of sold products

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 12: End of life treatment of sold products

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 13: Downstream leased assets

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3 category 14: Franchises

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

### **Scope 3 category 15: Investments**

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## **Scope 3: Other (upstream)**

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable

## Scope 3: Other (downstream)

## (7.5.1) Base year end

12/31/2022

## (7.5.2) Base year emissions (metric tons CO2e)

0

## (7.5.3) Methodological details

Not Applicable [Fixed row]

## (7.6) What were your organization's gross global Scope 1 emissions in metric tons CO2e?

#### Reporting year

## (7.6.1) Gross global Scope 1 emissions (metric tons CO2e)

3.3

## (7.6.3) Methodological details

Emissions calculated from fuel usage tracker kept by our Fayetteville, NC office where our two owned vehicles transport light goods to and from a client facility.

[Fixed row]

## (7.7) What were your organization's gross global Scope 2 emissions in metric tons CO2e?

#### Reporting year

## (7.7.1) Gross global Scope 2, location-based emissions (metric tons CO2e)

1325.4

## (7.7.2) Gross global Scope 2, market-based emissions (metric tons CO2e) (if applicable)

0

## (7.7.4) Methodological details

Average emissions factors for SRVC, ERCT, RFCE, FRCC eGRID subregions were used to estimate facility data for all offices. For remote office work and client offices, we used the Energy Information Administration (EIA) average residential kWh electricity / home / year value of 10,632 kWh with a 150 square foot home office estimate in a 2,100 square foot home to estimate values of all remote offices, client sites, and overseas offices as 5.0629 kWh / sq ft / yr. For all other physical office locations that GovCIO leases, we used the EPA calculation tool and applied that subregions kWh / sq ft / yr value.

[Fixed row]

## (7.8) Account for your organization's gross global Scope 3 emissions, disclosing and explaining any exclusions.

## Purchased goods and services

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

As a provider of IT Services to government customers, our purchase of supplies and services is predominately in support of our customer's program at their sites and therefore are part of our customer's IT environment and GHG emission calculations.

### Capital goods

#### (7.8.1) Evaluation status

Select from:

☑ Relevant, calculated

## (7.8.2) Emissions in reporting year (metric tons CO2e)

71.471

### (7.8.3) Emissions calculation methodology

Select all that apply

✓ Supplier-specific method

## (7.8.4) Percentage of emissions calculated using data obtained from suppliers or value chain partners

100

## (7.8.5) Please explain

GovCIO was able to account for 258 laptops put into operation for employees in 2023. Using the purchased laptop data, GovCIO identified the KgCO2 associated with each laptop from the manufacturer which ranged from 44kgCO2 to 394KgCO2. The total KgCO2 for all laptops was 71471 resulting in 71/471 metric tons of CO2.

## Fuel-and-energy-related activities (not included in Scope 1 or 2)

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

As a provider of IT Services to government customers, our purchase of fuel and energy related activities are related to operation of our facilities and operation of two vehicles that provide light shipment services for a customer, both of which are captured in Scopes 1 or 2.

## **Upstream transportation and distribution**

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

As a provider of IT Services to government customers, GovCIO does not transport or distribute supplies to manufacturers or customers.

#### Waste generated in operations

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

As a provider of IT Services to government customers, GovCIO generally provides labor to accomplish customer objectives often at government sites or using employees working remotely from their homes. GovCIO doesn't have insight into wastes generated at GovCIO facilities because waste is captured by our landlords.

#### **Business travel**

#### (7.8.1) Evaluation status

Select from:

✓ Relevant, calculated

## (7.8.2) Emissions in reporting year (metric tons CO2e)

541.8

## (7.8.3) Emissions calculation methodology

Select all that apply

✓ Average data method

## (7.8.4) Percentage of emissions calculated using data obtained from suppliers or value chain partners

0

## (7.8.5) Please explain

Based on our current reporting system and methods, we elected to randomly sample our expense report data from 2023 and use the sample to extrapolate our findings.

## **Employee commuting**

## (7.8.1) Evaluation status

Select from:

☑ Relevant, calculated

## (7.8.2) Emissions in reporting year (metric tons CO2e)

2362.4

## (7.8.3) Emissions calculation methodology

Select all that apply

Average data method

## (7.8.4) Percentage of emissions calculated using data obtained from suppliers or value chain partners

0

### (7.8.5) Please explain

Our 2023 data is limited to employee office location data, and in the case of many client offices, this information is incomplete. Since GovClO's workforce is dispersed across the US and well represented, we used Census Data and BTS government data to make assumptions about commute mode of transportation, which we also distributed across our collected employee data: https://www.census.gov/newsroom/press-releases/2021/public-transportationcommuters. html and https://www.bts.gov/content/commute-mode-share-2015. Additionally, we researched available data to best capture average daily commute length to and from work, which we have assumed to be 22 miles/day based on the most viable source of data which was from a 2003 study that was cited most recently in 2012 by BTS: 2012 US DOT, Bureau of Transportation Statistics; 1. U.S. Department of Housing and Urban Development and U.S. Department of Commerce, U.S. Census Bureau, American Housing Survey for the United States, H150 (Washington, DC: Biennial issues). We feel confident using 22 miles roundtrip for our commute estimate, since BTS notes little change in commuting distance over the years in the 2012 report, with median distance at about the same as it was in 1993.

## **Upstream leased assets**

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

As a provider of IT Services to government customers, GovCIO generally provides services at government sites or with employees working remotely from their homes. GovCIO does not lease considerable assets in the provision of our services to customers.

## Downstream transportation and distribution

## (7.8.1) Evaluation status

Select from:

Not relevant, explanation provided

## (7.8.5) Please explain

As a provider of IT Services to government customers, GovCIO does not transport or distribute supplies to manufacturers or customers.

## **Processing of sold products**

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

#### (7.8.5) Please explain

GovCIO does not manufacture products.

#### Use of sold products

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

### (7.8.5) Please explain

GovCIO does not manufacture products which are used by customers.

## End of life treatment of sold products

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

GovCIO does not manufacture products.

#### **Downstream leased assets**

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

### (7.8.5) Please explain

GovCIO does not lease assets owned by GovCIO to other entities or customers.

#### **Franchises**

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

GovCIO does not own, operate, or authorize franchises.

#### **Investments**

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

Investments are not a substantial component of GovCIO's business or operations.

#### Other (upstream)

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

GovCIO has not identified other Scope 3 upstream emission sources.

## Other (downstream)

## (7.8.1) Evaluation status

Select from:

✓ Not relevant, explanation provided

## (7.8.5) Please explain

GovCIO has not identified other Scope 3 downstream emission sources. [Fixed row]

## (7.9) Indicate the verification/assurance status that applies to your reported emissions.

	Verification/assurance status
Scope 1	Select from:  ✓ No third-party verification or assurance
Scope 2 (location-based or market-based)	Select from:  ✓ No third-party verification or assurance
Scope 3	Select from:  ✓ No third-party verification or assurance

[Fixed row]

(7.10) How do your gross global emissions (Scope 1 and 2 combined) for the reporting year compare to those of the previous reporting year?

Select from:

✓ Decreased

(7.10.1) Identify the reasons for any change in your gross global emissions (Scope 1 and 2 combined), and for each of them specify how your emissions compare to the previous year.

Change in renewable energy consumption

(7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

## (7.10.1.4) Please explain calculation

Not Applicable

Other emissions reduction activities

(7.10.1.1) Change in emissions (metric tons CO2e)

76.4

## (7.10.1.2) Direction of change in emissions

Select from:

Decreased

## (7.10.1.3) Emissions value (percentage)

1.78

## (7.10.1.4) Please explain calculation

GovCIO experienced a 6 mtCO2 decrease in Capital Goods based on purchase of less computer equipment and better information on the computer equipment put into operation. GovCIO experienced a reduction of 70.4 mtCO2 based on further reduction of the amount of leased office space resulting in less purchased electricity.

#### **Divestment**

## (7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

## (7.10.1.4) Please explain calculation

Not Applicable

## **Acquisitions**

## (7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

## (7.10.1.4) Please explain calculation

Not Applicable

#### Mergers

## (7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

## (7.10.1.4) Please explain calculation

Not Applicable

### Change in output

## (7.10.1.1) Change in emissions (metric tons CO2e)

1

## (7.10.1.2) Direction of change in emissions

Select from:

Increased

## (7.10.1.3) Emissions value (percentage)

0.02

## (7.10.1.4) Please explain calculation

GovCIO experienced an increase in Scope 1 emissions associated with the use of our owned company vehicles servicing our customer in Fayetteville.

## Change in methodology

## (7.10.1.1) Change in emissions (metric tons CO2e)

858.7

## (7.10.1.2) Direction of change in emissions

Select from:

Decreased

## (7.10.1.3) Emissions value (percentage)

19.95

## (7.10.1.4) Please explain calculation

GovCIO had more reliable business travel data resulting in a better understanding of the international versus domestic nature of our business travel. GovCIO overestimated the amount of international travel as a percent of the whole in 2022.

#### Change in boundary

## (7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

## (7.10.1.4) Please explain calculation

Not Applicable

## Change in physical operating conditions

## (7.10.1.1) Change in emissions (metric tons CO2e)

228.3

## (7.10.1.2) Direction of change in emissions

Select from:

Decreased

## (7.10.1.3) Emissions value (percentage)

5.3

## (7.10.1.4) Please explain calculation

GovCIO experienced a reduction of 228.3 mtCO2 (5.3% or total) based on a higher number of employees working remotely and therefore not commuting to customer locations.

#### Unidentified

## (7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

### (7.10.1.4) Please explain calculation

Not Applicable

Other

## (7.10.1.1) Change in emissions (metric tons CO2e)

0

## (7.10.1.2) Direction of change in emissions

Select from:

✓ No change

## (7.10.1.3) Emissions value (percentage)

0

## (7.10.1.4) Please explain calculation

Not Applicable [Fixed row]

# (7.10.2) Are your emissions performance calculations in 7.10 and 7.10.1 based on a location-based Scope 2 emissions figure or a market-based Scope 2 emissions figure?

Select from:

Location-based

## (7.12) Are carbon dioxide emissions from biogenic carbon relevant to your organization?

Select from:

✓ No

(7.15) Does your organization break down its Scope 1 emissions by greenhouse	gas
type?	

Select from:

✓ No

(7.16) Break down your total gross global Scope 1 and 2 emissions by country/area.

#### Bulgaria

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

#### Colombia

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

## Djibouti

(7.16.1) Scope 1 emissions (metric tons CO2e)

n

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

#### Guam

## (7.16.1) Scope 1 emissions (metric tons CO2e) (7.16.2) Scope 2, location-based (metric tons CO2e) (7.16.3) Scope 2, market-based (metric tons CO2e) Iraq (7.16.1) Scope 1 emissions (metric tons CO2e) (7.16.2) Scope 2, location-based (metric tons CO2e) 0 (7.16.3) Scope 2, market-based (metric tons CO2e) Jordan (7.16.1) Scope 1 emissions (metric tons CO2e) 0 (7.16.2) Scope 2, location-based (metric tons CO2e) 0 (7.16.3) Scope 2, market-based (metric tons CO2e) Mexico (7.16.1) Scope 1 emissions (metric tons CO2e) (7.16.2) Scope 2, location-based (metric tons CO2e) 0 (7.16.3) Scope 2, market-based (metric tons CO2e)

0

#### Peru

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

## **Puerto Rico**

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

#### **Qatar**

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

#### Saudi Arabia

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

5.8

0

#### **United Arab Emirates**

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

#### **United States of America**

## (7.16.1) Scope 1 emissions (metric tons CO2e)

3.3

(7.16.2) Scope 2, location-based (metric tons CO2e)

1319.6

(7.16.3) Scope 2, market-based (metric tons CO2e)

0

## **United States Virgin Islands**

(7.16.1) Scope 1 emissions (metric tons CO2e)

0

(7.16.2) Scope 2, location-based (metric tons CO2e)

0

## (7.16.3) Scope 2, market-based (metric tons CO2e)

U [Fixed row]

(7.17) Indicate which gross global Scope 1 emissions breakdowns you are able to provide.

Select all that apply

✓ By activity

## (7.17.3) Break down your total gross global Scope 1 emissions by business activity.

		Scope 1 emissions (metric tons CO2e)
Row 1	Mobile Combustion	3.3

[Add row]

## (7.20) Indicate which gross global Scope 2 emissions breakdowns you are able to provide.

Select all that apply

✓ By activity

## (7.20.3) Break down your total gross global Scope 2 emissions by business activity.

	Activity	Scope 2, location-based (metric tons CO2e)	Scope 2, market-based (metric tons CO2e)
Row 1	Purchased Electricity Usage	1329	0

[Add row]

## (7.22) Break down your gross Scope 1 and Scope 2 emissions between your consolidated accounting group and other entities included in your response.

	Scope 1 emissions (metric tons CO2e)	Scope 2, location- based emissions (metric tons CO2e)	Please explain
Consolidated accounting group	3.3	1325.4	All entities under GovCIO, LLC share a common management structure, facilities, support functions, practices, and systems.
All other entities	0	0	All entities under GovCIO, LLC share a common management structure, facilities, support functions, practices, and systems.

[Fixed row]

(7.23) Is your organization able to break down your emissions data for any of the subsidiaries included in your CDP response?

Select from:

✓ No

(7.26) Allocate your emissions to your customers listed below according to the goods or services you have sold them in this reporting period.

#### Row 1

## (7.26.1) Requesting member

Select from:

## (7.26.2) Scope of emissions

Select from:

✓ Scope 2: location-based

#### (7.26.4) Allocation level

Select from:

Company wide

## (7.26.6) Allocation method

Select from:

✓ Allocation based on the market value of products purchased

## (7.26.7) Unit for market value or quantity of goods/services supplied

Select from:

Currency

## (7.26.8) Market value or quantity of goods/services supplied to the requesting member

422891613.96

## (7.26.9) Emissions in metric tonnes of CO2e

5726

## (7.26.10) Uncertainty (±%)

25

## (7.26.11) Major sources of emissions

Purchased Electricity

## (7.26.12) Allocation verified by a third party?

Select from:

✓ No

## (7.26.13) Please explain how you have identified the GHG source, including major limitations to this process and assumptions made

GHG sources were determined using the methodologies discussed in this Section 7. MtCO2 was then allocated to customer based on a percentage of total services sold.

### (7.26.14) Where published information has been used, please provide a reference

Not Applicable

#### Row 2

## (7.26.1) Requesting member

Select from:

### (7.26.2) Scope of emissions

Select from:

✓ Scope 3

## (7.26.3) Scope 3 category(ies)

Select all that apply

✓ Category 2: Capital goods

✓ Category 6: Business travel

☑ Category 7: Employee commuting

## (7.26.4) Allocation level

Select from:

Company wide

## (7.26.6) Allocation method

Select from:

✓ Allocation based on the market value of products purchased

## (7.26.7) Unit for market value or quantity of goods/services supplied

Select from:

Currency

## (7.26.8) Market value or quantity of goods/services supplied to the requesting member

422891613.96

## (7.26.9) Emissions in metric tonnes of CO2e

1285.49

## (7.26.10) Uncertainty (±%)

25

## (7.26.11) Major sources of emissions

Purchase of capital goods, business travel, and employee commuting

### (7.26.12) Allocation verified by a third party?

Select from:

✓ No

## (7.26.13) Please explain how you have identified the GHG source, including major limitations to this process and assumptions made

GHG sources were determined using the methodologies discussed in this Section 7. MtCO2 was then allocated to customer based on a percentage of total services sold.

## (7.26.14) Where published information has been used, please provide a reference

Not Applicable

#### Row 3

## (7.26.1) Requesting member

Select from:

## (7.26.2) Scope of emissions

Select from:

✓ Scope 1

## (7.26.4) Allocation level

Select from:

Company wide

## (7.26.6) Allocation method

Select from:

✓ Allocation not necessary due to type of primary data available

### (7.26.10) Uncertainty (±%)

0

## (7.26.11) Major sources of emissions

Mobile Transportation

### (7.26.12) Allocation verified by a third party?

Select from:

✓ No

## (7.26.13) Please explain how you have identified the GHG source, including major limitations to this process and assumptions made

Our mobile transportation emissions were not incurred in support of this customer.

## (7.26.14) Where published information has been used, please provide a reference

Not Applicable [Add row]

## (7.27) What are the challenges in allocating emissions to different customers, and what would help you to overcome these challenges?

#### Row 1

## (7.27.1) Allocation challenges

Select from:

✓ Customer base is too large and diverse to accurately track emissions to the customer level

## (7.27.2) Please explain what would help you overcome these challenges

Given the type of services sold by GovCIO, calculation of emissions on a customer basis would take considerable resources to collect and allocate data.

[Add row]

## (7.28) Do you plan to develop your capabilities to allocate emissions to your customers in the future?

## (7.28.1) Do you plan to develop your capabilities to allocate emissions to your customers in the future?

Select from:

✓ Yes

## (7.28.2) Describe how you plan to develop your capabilities

Given the type of services provided by GovCIO and the number of customers we service, the only feasible approach we perceive at this time is to allocate based on the revenue received from the customer during the reporting period. Alternately, the only other approach could be to allocate based on the percentage of hours worked for the customer since most of our emissions will be based on delivery of services by personnel. [Fixed row]

## (7.29) What percentage of your total operational spend in the reporting year was on energy?

Select from:

✓ More than 0% but less than or equal to 5%

#### (7.30) Select which energy-related activities your organization has undertaken.

	Indicate whether your organization undertook this energy-related activity in the reporting year
Consumption of fuel (excluding feedstocks)	Select from: ✓ No
Consumption of purchased or acquired electricity	Select from: ✓ Yes
Consumption of purchased or acquired heat	Select from: ☑ No
Consumption of purchased or acquired steam	Select from: ☑ No
Consumption of purchased or acquired cooling	Select from: ☑ No
Generation of electricity, heat, steam, or cooling	Select from: ✓ No

[Fixed row]

## (7.30.1) Report your organization's energy consumption totals (excluding feedstocks) in MWh.

Consumption of purchased or acquired electricity

## (7.30.1.1) Heating value

Select from:

✓ Unable to confirm heating value

## (7.30.1.2) MWh from renewable sources

409.6

## (7.30.1.3) MWh from non-renewable sources

3977.8

## (7.30.1.4) Total (renewable and non-renewable) MWh

4387.4

### **Total energy consumption**

## (7.30.1.1) Heating value

Select from:

✓ Unable to confirm heating value

## (7.30.1.2) MWh from renewable sources

409.6

## (7.30.1.3) MWh from non-renewable sources

3977.8

## (7.30.1.4) Total (renewable and non-renewable) MWh

4387.4 [Fixed row]

## (7.30.16) Provide a breakdown by country/area of your electricity/heat/steam/cooling consumption in the reporting year.

## Bulgaria

## (7.30.16.1) Consumption of purchased electricity (MWh)

0

## (7.30.16.2) Consumption of self-generated electricity (MWh)

Λ

## (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

#### Colombia

(7.30.16.1) Consumption of purchased electricity (MWh)

0

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

(7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

#### Djibouti

(7.30.16.1) Consumption of purchased electricity (MWh)

0

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

(7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

#### Guam

(7.30.16.1) Consumption of purchased electricity (MWh)

0

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

(7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

Iraq

(7.30.16.1) Consumption of purchased electricity (MWh)

0

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

(7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

#### Jordan

(7.30.16.1) Consumption of purchased electricity (MWh)

0

## (7.30.16.2) Consumption of self-generated electricity (MWh) (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh) 0 (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh) (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh) 0.00 Mexico (7.30.16.1) Consumption of purchased electricity (MWh) 0 (7.30.16.2) Consumption of self-generated electricity (MWh) (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh) 0 (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh) (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh) 0.00 Peru (7.30.16.1) Consumption of purchased electricity (MWh) 0 (7.30.16.2) Consumption of self-generated electricity (MWh) (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh) 0

## (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh) 0 (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh) 0.00 **Puerto Rico** (7.30.16.1) Consumption of purchased electricity (MWh) 0 (7.30.16.2) Consumption of self-generated electricity (MWh) 0 (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh) 0 (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh) (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh) 0.00 **Qatar** (7.30.16.1) Consumption of purchased electricity (MWh) 0 (7.30.16.2) Consumption of self-generated electricity (MWh) (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh) 0 (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh) (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh) 0.00

#### Saudi Arabi

(7.30.16.1) Consumption of purchased electricity (MWh)

0

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

(7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

#### **United Arab Emirates**

(7.30.16.1) Consumption of purchased electricity (MWh)

0

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

(7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

(7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

n

(7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00

#### **United States of America**

(7.30.16.1) Consumption of purchased electricity (MWh)

4387.4

(7.30.16.2) Consumption of self-generated electricity (MWh)

0

## (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

## (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

## (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

4387.40

### **United States Virgin Islands**

## (7.30.16.1) Consumption of purchased electricity (MWh)

n

## (7.30.16.2) Consumption of self-generated electricity (MWh)

0

## (7.30.16.4) Consumption of purchased heat, steam, and cooling (MWh)

0

## (7.30.16.5) Consumption of self-generated heat, steam, and cooling (MWh)

0

## (7.30.16.6) Total electricity/heat/steam/cooling energy consumption (MWh)

0.00 [Fixed row]

(7.45) Describe your gross global combined Scope 1 and 2 emissions for the reporting year in metric tons CO2e per unit currency total revenue and provide any additional intensity metrics that are appropriate to your business operations.

#### Row 1

## (7.45.1) Intensity figure

0.0000013588

## (7.45.2) Metric numerator (Gross global combined Scope 1 and 2 emissions, metric tons CO2e)

1328.7

## (7.45.3) Metric denominator

Select from:

✓ unit total revenue

## (7.45.4) Metric denominator: Unit total

977829636.3

## (7.45.5) Scope 2 figure used

Select from:

✓ Location-based

## (7.45.6) % change from previous year

18.3

## (7.45.7) Direction of change

Select from:

Decreased

## (7.45.8) Reasons for change

Select all that apply

- ☑ Other emissions reduction activities
- ✓ Change in revenue
- Change in physical operating conditions

## (7.45.9) Please explain

Our intensity figure decreased based on lower emissions associated with reductions in facility space rented, more remote workers, and less business travel combined with an increase in revenue.

[Add row]

## (7.52) Provide any additional climate-related metrics relevant to your business.

#### Row 1

## (7.52.1) Description

Select from:

Energy usage

## (7.52.2) Metric value

1.44

## (7.52.3) Metric numerator

4304.4

## (7.52.4) Metric denominator (intensity metric only)

2981

## (7.52.5) % change from previous year

0

## (7.52.6) Direction of change

Select from:

✓ No change

## (7.52.7) Please explain

This metric is Scope 123 emissions per employee. This is GovCIO's first time calculating this. Given the type of services we provide, this seems like one of the most relevant approaches to measure effectiveness of reducing emissions.

#### Row 2

## (7.52.1) Description

Select from:

Energy usage

## (7.52.2) Metric value

0.44

## (7.52.3) Metric numerator

1328.7

## (7.52.4) Metric denominator (intensity metric only)

2981

## (7.52.5) % change from previous year

0

## (7.52.6) Direction of change

Select from:

✓ No change

## (7.52.7) Please explain

This metric is Scope 12 emissions per employee. Again, this is GovCIO's first time calculating this figure. Given the type of services we provide, this seems like a relevant approach to measure effectiveness of reducing emissions.

[Add row]

(7.53) Did you have an emissions target that was active in the reporting year?

Select all that apply

✓ No target

(7.53.3) Explain why you did not have an emissions target, and forecast how your emissions will change over the next five years.

## (7.53.3.1) Primary reason

Select from:

☑ We are planning to introduce a target in the next two years

### (7.53.3.2) Five-year forecast

After collecting data for two years, GovCIO now has a baseline to determine what metrics and approaches might be best to assess GovCIO's reduction targets. In the next 1-5 years, GovCIO will determine appropriate emissions metrics, targets and reduction goals.

## (7.53.3.3) Please explain

Setting emissions targets is a very important medium and long-term goal, in order to set targets, we must first further understand our GHG emissions accounting and outputs, which is the short-term goal we must attain prior to setting emissions targets.

[Fixed row]

## (7.54) Did you have any other climate-related targets that were active in the reporting year?

Select all that apply

✓ No other climate-related targets

(7.55) Did you have emissions reduction initiatives that were active within the reporting year? Note that this can include those in the planning and/or implementation phases.

Select from:

✓ No

## (7.55.4) Why did you not have any emissions reduction initiatives active during the reporting year?

2022 was our first year collecting emissions data. Given the type of services that GovCIO provides and given that we had reduced significant office space in 2022 and had significant remote employees, GovCIO did not perceive where additional inroads could be made to reduce emissions. With collection of the 2023 data, GovCIO now has a baseline and following year as well as more experience capturing data to determine where, if any, GovCIO could appropriately implement reduction goals and initiatives.

## (7.73) Are you providing product level data for your organization's goods or services?

Select from:

✓ No, I am not providing data

## (7.74) Do you classify any of your existing goods and/or services as low-carbon products?

Select from:

✓ No

## (7.79) Has your organization canceled any project-based carbon credits within the reporting year?

Select from:

✓ No

## C11. Environmental performance - Biodiversity

## (11.2) What actions has your organization taken in the reporting year to progress your biodiversity-related commitments?

Actions taken in the reporting period to progress your biodiversity-related commitments
Select from:
✓ No, we are not taking any actions to progress our biodiversity- related commitments, but we plan to within the next two years

[Fixed row]

## (11.3) Does your organization use biodiversity indicators to monitor performance across its activities?

Does your organization use indicators to monitor biodiversity performance?
Select from: ☑ No

[Fixed row]

## (11.4) Does your organization have activities located in or near to areas important for biodiversity in the reporting year?

## Legally protected areas

(11.4.1) Indicate whether any of your organization's activities are located in or near to this type of area important for biodiversity

Select from:

✓ No

## (11.4.2) Comment

GovCIO does not have facilities located in or near legally protected areas

## **UNESCO World Heritage sites**

(11.4.1) Indicate whether any of your organization's activities are located in or near to this type of area important for biodiversity

Select from:

✓ No

## (11.4.2) Comment

GovCIO does not have operations located in or near UNESCO World Heritage Sites.

#### **UNESCO Man and the Biosphere Reserves**

(11.4.1) Indicate whether any of your organization's activities are located in or near to this type of area important for biodiversity

Select from:

✓ No

## (11.4.2) Comment

GovCIO does not operate facilities in or near UNESCO Man and the Biosphere Reserves

#### Ramsar sites

(11.4.1) Indicate whether any of your organization's activities are located in or near to this type of area important for biodiversity

Select from:

✓ No

### (11.4.2) Comment

GovCIO does not operate facilities in or near Ramsar sites.

## **Key Biodiversity Areas**

(11.4.1) Indicate whether any of your organization's activities are located in or near to this type of area important for biodiversity

Select from:

Yes (partial assessment)

#### (11.4.2) Comment

GovCIO does not operate facilities in any of the 663 Key Biodiversity Areas (KBA) in the United States however we are aware of KBAs adjacent to our locations.

## Other areas important for biodiversity

## (11.4.1) Indicate whether any of your organization's activities are located in or near to this type of area important for biodiversity

Select from:

Not assessed

## (11.4.2) Comment

GovCIO is not aware of other areas important for biodiversity associated with GovCIO operations other than those discussed here.

[Fixed row]

## (11.4.1) Provide details of your organization's activities in the reporting year located in or near to areas important for biodiversity.

#### Row 1

## (11.4.1.2) Types of area important for biodiversity

Select all that apply

✓ Key Biodiversity Areas

#### (11.4.1.4) Country/area

Select from:

✓ United States of America

## (11.4.1.5) Name of the area important for biodiversity

GovCIO has facilities in Tampa, Huntsville, Pensacola, Charleston, Austin, San Antonio, and Fairfax which are close to KBAs.

## (11.4.1.6) Proximity

Select from:

✓ Data not available

## (11.4.1.8) Briefly describe your organization's activities in the reporting year located in or near to the selected area

GovCIO operations do not have a direct impact on these KBAs. In the coming year(s), GovCIO will consider how we might invest in the preservation of and/or improvement of these KBAs in the interest of our employees, customers, and the communities we operate in.

(11.4.1.9) Indicate whether any of your organization's activities located in or near to the selected area could negatively affect biodiversity

Select from:

✓ No

(11.4.1.11) Explain how your organization's activities located in or near to the selected area could negatively affect biodiversity, how this was assessed, and describe any mitigation measures implemented

As a provider of IT Services to government customers, GovCIO's environmental risks are related to its ability to deliver services to its customers. GovCIO has facilities in cities that are near KBAs but does not operate facilities or conduct operations in the KBA. Accordingly, any impact from GovCIO activities would be related to our use of electricity at the facility (which currently negotiated as part of our leases), our employees commuting, and/or our companies use of plastics. GovCIO has not implemented mitigation measures at this time. [Add row]

### C13. Further information & sign off

(13.1) Indicate if any environmental information included in your CDP response (not already reported in 7.9.1/2/3, 8.9.1/2/3/4, and 9.3.2) is verified and/or assured by a third party?

(13.1.1) Other environmental information included in your CDP response is verified and/or assured by a third party

#### Select from:

☑ No, and we do not plan to obtain third-party verification/assurance of other environmental information in our CDP response within the next two years

(13.1.2) Primary reason why other environmental information included in your CDP response is not verified and/or assured by a third party

#### Select from:

✓ Not an immediate strategic priority

## (13.1.3) Explain why other environmental information included in your CDP response is not verified and/or assured by a third party

As a provider of IT Services to government customers, GovCIO's environmental risks are related to its ability to deliver services to its customers. The greatest environmental risk to GovCIO is related to its facilities and/or location of our employees supporting our customers. With a robust cloud-based IT environment, GovCIO is capable of delivering many of its services remotely from multiple locations. GovCIO however often works on-site at customer locations and/or within customer IT environments which is not something that GovCIO controls. At this time, GovCIO has not identified substantive environmental risks or opportunities associated with GovCIO activities.

[Fixed row]

# (13.2) Use this field to provide any additional information or context that you feel is relevant to your organization's response. Please note that this field is optional and is not scored.

Additional information	Attachment (optional)
GovCIO does not have additional information or context that add regarding our response that isn't already captured in the questionnaire.	Question_13.2_Attach.docx

[Fixed row]

## (13.3) Provide the following information for the person that has signed off (approved) your CDP response.

## (13.3.1) Job title

Senior Vice President, Contracts

## (13.3.2) Corresponding job category

Select from:

✓ Procurement manager [Fixed row]